

1 hour



## High Level Planning

Personalise your school's planner

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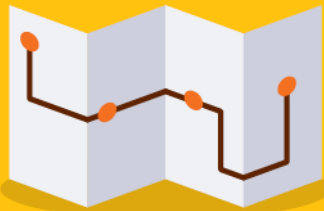


How do I build a curriculum roadmap?



## Curriculum Mapping

Data is pulled from the Unit Planner



Horizontal Map



Vertical Map

Have we missed anything?



The purpose of the course is to develop participants' knowledge and understanding of the curriculum mapping and unit planner components of SEQTA Teach. All non-government schools in Australia are required to undertake re-registration every 5 years, and some form of vertical mapping of the curriculum is required as part of this process.

The Unit planner is designed as a high-level planning tool, to map out topics, adherence to syllabus, content, differentiation and assessments etc and underpins the curriculum mapping facility. The curriculum mapping:

- enables teachers and school leaders to reflect on the vertical articulation of the written curriculum
- provides a horizontal view, allowing teachers to reflect upon common content and skills across subject groups in a particular year level
- provides a record of how the school organises the subject group through the courses offered in various subjects and disciplines

This reflection enables schools to identify gaps and/or overlap in their curriculum, which may require teachers to modify units and lesson planning.

### Recommended Attendees

Curriculum Leaders, Deputy Principals, Directors of Teaching and Learning, Heads of Primary.

### This workshop will explore

- The purpose of curriculum mapping and the unit planner
- How to create unit planner templates
- How to create curriculum maps

### Australian Professional Standards for Teachers (AITSL) addressed

2.2, 3.2, 3.6, 7.2



## Level 3 Workshops

These workshops vary in terms of audience. Some are for more experienced educators who want to enhance their professional development portfolios, while others are for all educators – those with and without a great deal of experience. Participants will engage in detailed discussions on a range of topics such as learning theory, pedagogy, leadership and best teaching practice.

## Delivery Options

### Face-to-face

Each workshop is held across one or two days, offering the opportunity for sustained focus on professional growth and development.

These workshops provide:

- ✓ collaborative learning experiences
- ✓ opportunities to network and share best practice with peers
- ✓ personal interactions with colleagues.

### Online

Online workshops provide greater access to teachers across the Level 1 and 2 trainings offered. They are a great alternative for teachers and school administrators who do not want to take time out to attend face-to-face training. Staff can access the online workshops at any time making them a very convenient alternative for many schools.

### Workshop key

Face to face



Online

### In-school

In-school workshops allow a school to complete professional development on their own premises – bringing the experts to them.

## Australian Professional Standards for Teachers (AITSL)

All SEQTA Professional Services courses identify the standards that teachers address on completion of a course. Click to learn more: [AITSL Standards](#)

# Recommended Training Pathways

		Leadership						Pastoral Care / Student Welfare						Attendance				Technical / Systems				
		HOLA / HOD	Head of Curriculum	Deputy Principal	Principal	e-Learning staff	School Educational Contact (SEC)	Pastoral care officer	School Chaplain	School Psychologist	Dean of Students	House Leader	Student services manager	Nurse	Dean of Students	Student reception / Attendance officer	Music Admin / Learning Support Admin	Network / systems administrator	School Technical Contact	School Educational Contact	Director of ICT	Timetabler
Level 1	QC101 /P	Introduction to Curriculum and Marks book																				
	QC103	Introduction to SEQTA Learn and Engage																				
	QAD101	Introduction to Attendance Administration																				
	QPC101	Introduction to Pastoral Care																				
	QSYS101	Introduction to Systems Administration																				
	* QSYS102	Introduction to SEQTA Analyse																				
	* QSYS103	Timetabling and non-synchronised databases																				
	* QT101	QT101 SEQTA Tutor																				
	* QK101	QK101 SEQTA Kiosk																				
Level 2	QC200 /P	The SEQTA Programme (online module)																				
	QC201 /P	Advanced Curriculum Programmes and lesson delivery																				
	QC202 /P	Advanced Curriculum Marks book and assessments																				
	QC203 /P	Advanced Curriculum Engaging with Students and Parents																				
	QC204 /P	Advanced Curriculum Collaboration and pathways																				
	QC205	Academic Reporting Administration																				
	QW201 & 204	Programmes & Collaboration																				
	* QC202A	Marks book & Reporting																				
	QAD201	Marks book for VET courses																				
	QPC201	Advanced Attendance Administration																				
Level 3	QSYS201	Advanced Pastoral Care																				
		Advanced Systems Administration																				
		Curriculum Mapping and the Unit Planner (online module)																				
		Leading SEQTA																				
		Strengthening SEQTA																				
		Providing Quality Feedback																				
		Concept based Curriculum and Instruction for the Thinking																				
		Authentic and problem based learning																				
		Inquiry Learning																				
		Differentiation: Creating an inclusive classroom																				

Courses marked with an \* may not be used by all schools