Recommended Training Pathways

SEQTA™ Professional Services

Legend of role-group columns (grouped by category):

- **Technical / Systems:** Timetabler (T), Director of ICT (DICT), School Educational Contact (SEC-T), School Technical Contact (STC), Network / systems administrator (NSA)
- **Attendance:** Music Admin / Learning Support Admin (MA), Student reception / Attendance officer (SR), Dean of Aministration (DoA), Dean of Students (DoS-A)
- **Pastoral Care / Student Welfare:** Nurse (Nur), Student services manager (SSM), House Leader (HL), Dean of Students (DoS-P), School Psychologist (SP), School Chaplain (SC), Pastoral care officer (PCO)
- **Leadership:** School Educational Contact — SEC, e-Learning staff (eL), Principal (Pr), Deputy Principal (DP), Head of Curriculum (HoC), HOLA / HOD (HOLA)
- **Teachers:** Relief teachers (RT), Teachers (Te)

Level	Code	Course	T	DICT	SEC-T	STC	NSA	MA	SR	DoA	DoS-A	Nur	SSM	HL	DoS-P	SP	SC	PCO	SEC	eL	Pr	DP	HoC	HOLA	RT	Te
1	QC101 /P	Introduction to Curriculum and Marks book				●									●				●	●	●	●	●	●	●	●
1	QC103	Introduction to SEQTA Learn and Engage																	●	●	●	●	●	●	●	●
1	QAD101	Introduction to Attendance Administration		●	●	●	●		●	●	●								●	●		●			●	●
1	QPC101	Introduction to Pastoral Care										●	●	●	●	●	●	●	●	●			●	●	●	●
1	QSYS101	Introduction to Systems Administration	●	●	●	●	●												●		●	●	●	●		
1	* QSYS102	Introduction to SEQTA Analyse		●	●	●	●												●	●						
1	* QSYS103	Timetabling and non-synchronised databases	●	●	●	●	●																			
1	* QT101	QT101 SEQTA Tutor						●	●	●	●								●							
1	* QK101	QK101 SEQTA Kiosk							●		●								●							
2	QC200 /P	The SEQTA Programme (online module)																	●	●	●	●	●	●	●	●
2	QC201 /P	Advanced Curriculum Programmes and lesson delivery																	●	●	●	●	●	●	●	●
2	QC202 /P	Advanced Curriculum Marks book and assessments																	●	●	●	●	●	●		●
2	QC203 /P	Advanced Curriculum Engaging with Students and Parents																	●	●	●	●	●	●		●
2	QC204 /P	Advanced Curriculum Collaboration and pathways													●				●	●	●	●	●	●		●
2	QC205	Academic Reporting Administration																	●	●	●	●	●	●		●
2	QW201 & 204	Programmes & Collaboration																	●	●	●	●	●	●		●
2	QW202 & 205	Marks book & Reporting																	●	●	●	●	●	●		●
2	* QC202A	Marks book for VET courses																	●				●	●		
2	QAD201	Advanced Attendance Administration							●	●	●								●							
2	QPC201	Advanced Pastoral Care										●	●	●	●	●	●	●	●							
2	QSYS201	Advanced Systems Administration		●	●	●	●												●		●	●	●	●		
3		Curriculum Mapping and the Unit Planner (online module)																	●		●	●	●	●		●
3		Leading SEQTA		●	●	●	●												●		●	●	●	●	●	●
3		Strengthening SEQTA		●	●	●	●												●		●	●	●	●		●
3		Providing Quality Feedback																	●		●	●	●	●	●	●
3		Concept based Curriculum and Instruction for the Thinking																	●		●	●	●	●	●	●
3		Authentic and problem based learning																	●		●	●	●	●	●	●
3		Inquiry Learning																	●		●	●	●	●	●	●
3		Differentiation: Creating an inclusive classroom																	●		●	●	●	●	●	●

Courses marked with an * may not be used by all schools

Teach · Learn · Engage

SEQTA™
Professional Services

What is the benefit of this session?

SEQTA Kiosk is a paid add-on module within the SEQTA Suite that integrates with the attendance system in SEQTA Teach. It is an iPad app, intended for installation on a fixed iPad at check-in locations around the school – student administration, the library, music rooms, or classrooms.

Benefits include:
- Improved productivity
- Overview of SEQTA Kiosk
- Facilitated process for managing student attendance

Recommended Attendees

Attendance officers, School Technical Contact/SEQTA administrator

Key Outcomes
- Manage SEQTA Kiosk setup
- Navigate SEQTA Kiosk
- Process and manage campus-wide and class-mode attendance solutions

Please note:

SEQTA Kiosk only works with the Epsom TM-T88V printer

Australian Professional Standards for Teachers (AITSL) addressed

4.4, 6.2, 7.1, 7.2

Teach   Learn   Engage