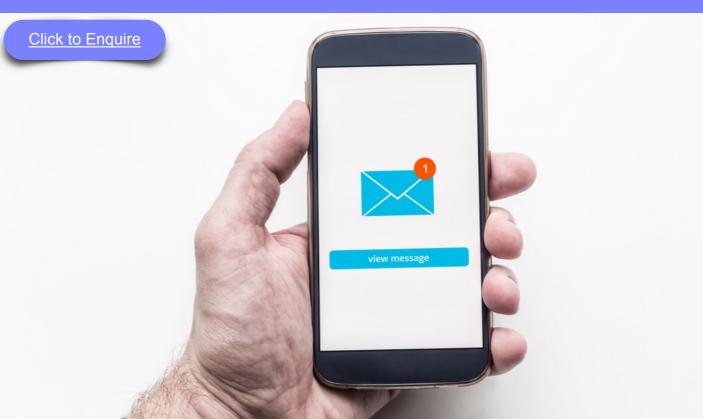
# **Pastoral Correspondence**

SEQTA **Professional Services** 

1.5 hours 🛂 🚇







#### What is the benefit of this session?

The aim of this session is to show users how to effectively use the correspondence tools for pastoral care.

#### Content

- Who can I correspond with?
- What correspondence tools are available?
- Correspondence modes for Pastoral Care
- Pre-sets and configuration

#### **Recommended Attendees**

Pastoral Care Officers, Chaplains, School Psychologists, Heads of School, Year Heads/Co-ordinators

Australian Professional Standards for Teachers (AITSL) addressed

3.7, 4.1, 4.4, 6.2, 6.4, 7.2, 7.3







# **Short Course Details**





# **Categories**

The short courses are categorised as follows:

- Curriculum
- Attendance
- Pastoral Care

### **Target Audience**

See course details for recommended audience.

### **Duration**

The duration of each individual short course is 1.5 hours and consists of approximately 60 to 70 minutes of content and 20-30 minutes for Q&A.

### Notes (very important)

- Access to SEQTA Teach post training is required for attendees to use and implement the features covered.
- Where specific Administrator, Attendance or Pastoral care access is required to use the features covered in the training, this is listed accordingly.
- A brief presentation of the points covered in a webinar/face-to-face training will be provided to each attendee.
- · Recordings of trainings are not available.





